



Sarawak Forwarding Agencies Association Persatuan Agensi Penghantaran Sarawak

Lot 8704, 1st Floor, Section 64, Jalan Pending,
93450 Kuching, Sarawak.
Tel / Fax: 082-482778 E-mail: secretariatsfaa@gmail.com

Updated on 18/08/2020

Custom Agent Pass

Every employee who has been approved to deal with the customs department must apply for a custom agent pass.

Customs agent pass must be worn at all times when dealing with the department as directed by the customs.

The validity period of the pass is within the same period as the approval period as a customs agent.

Please note that the pass application must be submitted to SFAA office while the agent permit renewal application and the application for additional staff dealing with the department must be submitted to customs office.

The documents that need to be submitted are as follows :

1. Application Form (Given by SFAA - must be completed in 3 copies)
2. 3 Copies of Identity Card – IC (Front & Back)
3. 3 recent passport size photographs (blue/white background)
4. 1 letter of application (Refer example given)
5. 1 copy of Approval letter of Customs Agent's License OR Lampiran E
6. 1 copy of KEK/KEP certificate

Incomplete application will not be processed

Fee :

MEMBER of SFAA – RM15 per pass/year

NON MEMBER – RM25 per pass/year

Payment must be made payable to :

**SARAWAK FORWARDING AGENCIES ASSOCIATION / PERSATUAN AJENSI PENGHANTARAN
SARAWAK**

PUBLIC BANK BERHAD – 311 321 6601

- i. We accept payment by cheque and direct bank transfer
- ii. Please email your bank-in slip to us at secretariatsfaa@gmail.com

From SFAA Management

